



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, June 24, 2024
3:00-4:00 p.m. Zoom Meeting

Minutes

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
<p>Welcome and Call to Order</p> <p><i>Eric Branson called the meeting to order at 3:03 p.m.</i></p> <p>Attendance: Heidi Nederhoff, Gary McVicker, Doug Reimer, Eric Branson, Carly Carper, Jennifer Breister Absent: Ed Raber, Corey Eberling, Jamie Benson Guests: Kassie Ruth, Fiscal Agent Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena</p>	Eric Branson	I
<p>1. Consent Agenda</p> <ul style="list-style-type: none"> • June 24, 2024 Agenda • June 3, 2024 Minutes 	Eric Branson	I/D/A
<p>Motion by Gary McVicker, second by Doug Reimer to approve the June 24, 2024 Agenda and the June 3, 2024 Minutes. Ayes: Yes. Motion carried.</p>		
<p>2. Ticket-to-Work</p> <ul style="list-style-type: none"> • Ticket-to-Work Policy with Possible Action • Ticket-to-Work Financial Report 	Taylor Williams	I/D/A I/D
<p>Motion by Carly Carper, second by Doug Reimer to approve the Ticket-to-Work Policy as presented. Ayes: Yes. Motion carried.</p>		
<p>3. Central Iowa Juvenile Detention Center (Fiscal Agent)</p> <ul style="list-style-type: none"> • Consider Action to Affirm May 2024 Invoice Approvals • Title I Participant Payments with Possible Action • Fiscal Year 2023 Audit Report Notification • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D I/D
<p>Motion by Carly Carper, second by Gary McVicker to affirm the May 2024 Invoice Approvals. Ayes: Yes. Motion carried.</p> <p>Motion by Doug Reimer, second by Carly Carper to affirm the Title I Participant Payments as presented. Ayes: Yes. Motion carried.</p>		
<p>4. One-Stop Operator Budget with Possible Action</p>	Taylor Williams	I/D/A

Discussed that the One-Stop Operator should provide additional detail into their budget. No Action was taken, just discussion.		
5. Uniform Grant Guidance Updates	Taylor Williams	I/D
6. Next Steps <ul style="list-style-type: none"> • Contracts • PY24-PY27 Local Plan • MOU/IFA • Title I Service Provider 	All	I/D
7. Announcements <ul style="list-style-type: none"> • Next Finance Committee Meeting July 29, 2024 (3:00 – 4:00 p.m.) • NEIWDB/CEO Joint Quarterly Meeting August 1, 2024 10:00-12:00 at North Iowa Area Community College, John V. Hanson Center in Forest City, Iowa 	All	I/D
8. Adjournments Motion by Doug Reimer, second by Gary McVicker to adjourn the meeting. Ayes: Yes. Motion carried. Meeting was adjourned at 3:44 p.m.	Eric Branson	I/D/A

Minutes by Taylor Williams, Executive Director