



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

PLANNING AND OPERATIONS COMMITTEE MEETING

Wednesday, June 12, 2024

Zoom Meeting

9:00 a.m. – 10:00 a.m.

MINUTES

Agenda Item	Person(s) Responsible	Estimated Time	Status
Welcome and Call to Order	Nicolas Hockenberry	9:00	I
Nicolas Hockenberry called the meeting to order at 9:01 a.m.			
Attendance: Jennifer Breister, Stephanie Detweiler, Emily Hanson, Nicolas Hockenberry, Karla Organist, Brian Schoon. Guests: Sara Cook, Lacie Kraft, Niki Litzel, Anderson Sainci. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.			
1. Consent Agenda <ul style="list-style-type: none"> June 12, 2024 Agenda May 8, 2024 Minutes 	Nicolas Hockenberry	9:05	I/D/A
Motion by Karla Organist, second by Emily Hanson to approve the June 12, 2024 Agenda and the May 8, 2024 Minutes. Ayes: All. Motion carried.			
2. WARN Notices and Next Steps	Lacie Kraft/Nicolas Hockenberry	9:10	I/D
3. Business Engagement Division	BEC	9:20	I/D
4. Sector Partnerships Next Steps	Taylor Williams/Erika Lippmann	9:30	I/D
5. PY24-PY27 Local Plan	Taylor Williams	9:35	I/D
6. Northeast Iowa Policies & Procedures with Possible Action <ul style="list-style-type: none"> Consumer Choice (Training Services) Policy 	Board Staff	9:40	I/D/A
Motion by Karla Organist, second by Brian Schoon to approve the Consumer Choice (Training Services) Policy as presented with correction of the typo on page one – Purpose – paragraph 2. Ayes: All. Motion carried.			
7. PY24-PY25 Performance Negotiations	Caraline Eggena	9:50	I/D
8. Next Steps <ul style="list-style-type: none"> Future Committee Dates/Times of Meetings MOU/IFA Northeast Iowa Website 	Nicolas Hockenberry	9:55	I/D
9. Announcements <ul style="list-style-type: none"> Next Planning and Operations Committee Meeting – July 10th (9:00 – 10:00 a.m.) 	All	9:55	I/D
10. Adjournments	Nicolas Hockenberry	10:00	I/D/A
Motion by Karla Organist, second by Jennifer Breister to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 10:04 a.m.			

Minutes by Johnna Forbes