



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, February 24, 2025

3:00 – 4:00 p.m.

Zoom Meeting

Minutes

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Ed Raber	I
Ed Raber called the meeting to order at 3:05 p.m. Attendance: Ed Raber, Jennifer Breister, Gary McVicker, Heidi Nederhoff, Doug Reimer, Carly Carper. Absent: Jamie Benson, Corey Eberling. Guests: Kassie Ruth, Leslie Siefert, Tom Diehl, John Chamberlain. Board Staff: Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda - February 24, 2025 Agenda - January 27, 2025 Minutes	Ed Raber	I/D/A
Motion by Gary McVicker, second by Doug Reimer to approve the February 24, 2025 Agenda and the January 27, 2025 Minutes. Ayes: All. Motion carried.		
2. Uniform Guidance for Auditor Selection	Tom Diehl/John Chamberlain	I/D
3. Title I Service Provider - October, November, and December 2024 Invoices with Possible Action - Title I Service Provider Current Expenditures - Transfer Fund Request with Possible Action	Leslie Siefert	I/D/A I/D I/D/A
No Action: October, November and December 2024 Invoices. No Action: Transfer Fund Request.		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) - Consider Action to Affirm January 2025 Invoice Approvals - Financial Reports	Fiscal Agent	I/D/A I/D
Motion by Jennifer Breister, second by Carly Carper to Affirm the January 2025 Invoice Approvals. Ayes: All. Motion carried.		
5. Single File Audit Update - Single File Audit Services RFP Timeline - FY22 and FY23 Planning Conference with State Auditor's Office	Board Staff	I/D I/D

6. Next Steps • PY24 State and Local Monitoring • Ticket-to-Work Proposals Criteria • Board Certification	All	I/D I/D I/D
7. Announcements • Single File Audit Review Committee Meeting TBD • Next Finance Committee Meeting March 31, 2025 (3:00 – 4:00 p.m.) • Next NEIWDB/CEO Joint Quarterly Meeting April 24, 2025 TBD (10:00 a.m.- 12:00 p.m.)	All	I/D
8. Adjournments	Ed Raber	I/D/A
Motion by Carly Carper, second by Jennifer Breister to adjourn the meeting. Ayes: All. Motion carried.		
Meeting adjourned at 3:52 p.m.		

Minutes by Erika Lippmann, Associate Director.