



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, April 28, 2025
3:00 – 4:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Ed Raber	I
Ed Raber called the meeting to order at 3:04 p.m. Attendance: Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer. Guests: Kassie Ruth, Mindy Eastman. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda <ul style="list-style-type: none">April 28, 2025 AgendaMarch 31, 2025 Minutes	Ed Raber	I/D/A
Motion by Doug Reimer, second by Jennifer Breister to approve the April 28, 2025 – Agenda and the March 31, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider <ul style="list-style-type: none">March 2025 Invoice with Possible ActionTitle I Service Provider Current Expenditures	Patti Hanson	I/D/A I/D
Motion by Jennifer Breister, second by Corey Eberling to approve the Title I March 2025 invoice. Ayes: All. Motion carried.		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none">Consider Action to Affirm March 2025 Invoice ApprovalsConsider Action to Approve CIJDC March 2025 Fiscal InvoiceFinancial Reports	Fiscal Agent	I/D/A I/D/A I/D
Motion by Jennifer Breister, second by Heidi Nederhoff to affirm the March 2025 Invoices as presented. Ayes: All. Motion carried. Motion by Doug Reimer, second by Heidi Nederhoff to approve the CIJDC March 2025 Fiscal Invoice as presented. Ayes: All. Motion carried.		
4. Ticket to Work Funding Request with Possible Action <ul style="list-style-type: none">Dubuque Community School District Proposal- IVRSClayton County Proposal- IVRSWestern Dubuque Proposal- IVRS	Ed Raber	I/D I/D/A I/D/A I/D/A

Motion by Corey Eberling, second by Gary McVicker to approve the three Ticket-to-Work Funding requests as presented. Ayes: All. Motion carried.		
5. PY24/FY25 Budget Updates <ul style="list-style-type: none"> Review and Approval of Proposed Modifications to the PY24/FY25 Budget to Reflect Updated Priorities and/or Funding Changes 	Taylor Williams	I/D/A
Motion by Gary McVicker, second by Heidi Nederhoff to approve the PY24/FY25 budget changes as presented. Ayes: All. Motion carried.		
6. PY25/FY26 Budget <ul style="list-style-type: none"> PY25/FY26 Draft Budget 	Taylor Williams	I/D
7. Single Audit Services Updates <ul style="list-style-type: none"> Consider Action to Affirm the Invoice in the Amount of \$11,475.00 as Consistent with the Approved Contract for Single Audit Services. 	Ed Raber	I/D/A
Motion by Doug Reimer, second by Gary McVicker to affirm the Forge Financial Invoice as presented. Ayes: All. Motion carried.		
8. Form 990 Updates	Taylor Williams	I/D
9. Next Steps <ul style="list-style-type: none"> PY24 State and Local Monitoring One-Stop Certification 	All	I/D
10. Announcements <ul style="list-style-type: none"> Next Finance Committee Meeting May 26, 2025 (3:00 – 4:00 p.m.) – Memorial Day. Due to the holiday, we recommend moving the meeting to a different day within the same week. Suggestions? 	All	I/D
11. Adjournments	Ed Raber	I/D/A
Motion by Jennifer Breister, second by Carly Carper to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 4:03 p.m.		

Minutes by Johnna Forbes, Board Consultant