



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD SPECIAL MEETING

Wednesday, April 16, 2025

10:00 a.m. – 11:00 a.m.

Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status NEIWDB</u>																		
Welcome and Call to Order	Jennifer Breister	I																		
<p>Jennifer Breister called the meeting to order at 10:03 a.m.</p> <p>Attendance: Jamie Benson, Jennifer Breister, Dan Gleason, Laura Hidlebaugh, Nicolas Hockenberry, Joleen Jansen, Chuck Kacher, Jayme Kluesner, Marla Loecke, Jennifer Menequin, Katrina Moore, Karla Organist, Rhea Pierce, Erin Powers Daley, Ed Raber, Jason Rubel, Hortencia Saldivar, Dennis Schilling.</p> <p>CEOs Present: Gary McVicker, Heidi Nederhoff, Doug Reimer.</p> <p>Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>																				
1. Agenda <ul style="list-style-type: none">April 16, 2025 Agenda	Jennifer Breister	I/D/A																		
<p>Motion by Jamie Benson, second by Erin Powers Daley to approve the April 16, 2025 – Agenda. Ayes: All. Motion carried.</p>																				
2. Single Audit Services <ul style="list-style-type: none">Single Audit Services Selection with Possible Action<ul style="list-style-type: none">Proposal Budget	RFP Review Team/Executive Committee	I/D/A																		
<p>Motion by Joleen Jansen, second by Nicolas Hockenberry to approve Forge Financial for the Single Audit services under a five-year agreement, to accept the upfront initial cost spread recommendation as endorsed by the Finance and Executive Committees, and to conduct a roll call vote for this motion.</p> <p>Taylor Williams – Executive Director roll call vote:</p> <table><tbody><tr><td>Jamie Benson – Aye</td><td>Jennifer Breister – Aye</td><td>Jayme Kluesner – Aye</td></tr><tr><td>Katrina Moore – Aye</td><td>Hortencia Saldivar – Aye</td><td>Jennifer Menequin – Aye</td></tr><tr><td>Dennis Schilling – Aye</td><td>Dan Gleason – Aye</td><td>Joleen Jansen – Aye</td></tr><tr><td>Chuck Kacher – Aye</td><td>Rhea Pierce – Aye</td><td>Laura Hidlebaugh – Aye</td></tr><tr><td>Karla Organist – Aye</td><td>Erin Powers Daley – Aye</td><td>Nicolas Hockenberry – Aye</td></tr><tr><td>Ed Raber – Aye</td><td>Marla Loecke – Aye</td><td>Jason Rubel – Aye</td></tr></tbody></table> <p>Motion carried.</p>			Jamie Benson – Aye	Jennifer Breister – Aye	Jayme Kluesner – Aye	Katrina Moore – Aye	Hortencia Saldivar – Aye	Jennifer Menequin – Aye	Dennis Schilling – Aye	Dan Gleason – Aye	Joleen Jansen – Aye	Chuck Kacher – Aye	Rhea Pierce – Aye	Laura Hidlebaugh – Aye	Karla Organist – Aye	Erin Powers Daley – Aye	Nicolas Hockenberry – Aye	Ed Raber – Aye	Marla Loecke – Aye	Jason Rubel – Aye
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Karla Organist – Aye	Erin Powers Daley – Aye	Nicolas Hockenberry – Aye																		
Ed Raber – Aye	Marla Loecke – Aye	Jason Rubel – Aye																		
3. Announcements <ul style="list-style-type: none">Next NEIWDB/CEO Joint Quarterly Meeting – April 24, 2025 at Bertch Cabinet LLC in Waterloo at 10:00a.m. – 12:00 p.m.. Tour at 9:20 a.m.	All	I/D																		
4. Comments	All	I/D																		
5. Adjournments	Jennifer Breister	I/D/A																		
<p>Motion by Ed Raber, second by Chuck Kacher to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 10:33 a.m.</p>																				

Minutes by Johnna Forbes, Board Consultant