



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD FINANCE COMMITTEE MEETING

Wednesday, May 28, 2025

3:00 – 4:00 p.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Ed Raber	I
Ed Raber called the meeting to order at 3:02 p.m. Attendance: Jamie Benson, Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Ed Raber, Doug Reimer. Guests: Mindy Eastman, Patti Hansen, Kassie Ruth. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda - May 28, 2025 Agenda - April 28, 2025 Minutes	Ed Raber	I/D/A
Motion by Jennifer Breister, Second by Jamie Benson to approve the May 28, 2025 – Agenda and the April 28, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider - April 2025 Invoice with Possible Action - Title I Service Provider Current Expenditures	Patti Hanson	I/D/A I/D
Motion by Carly Carper, second by Corey Eberling to approve the Title I April 2025 Invoice. Ayes: All. Motion carried.		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) - Consider Action to Affirm April 2025 Invoice Approvals - Financial Reports	Fiscal Agent	I/D/A I/D
Motion by Jennifer Breister, second by Jamie Benson to affirm the April 2025 Invoice Approvals. Ayes: All. Motion carried.		
4. Single Audit Services Updates Consider Action to Affirm the Invoice in the Amount of \$11,475.00 as Consistent with the Approved Contract for Single Audit Services.	Ed Raber	I/D/A
Motion by Gary McVicker, second by Carly Carper to affirm the Single Audit Services Invoice of \$11,475.00 as consistent with the approved contract for Single Audit Services. Ayes: All. Motion carried.		
5. Form 990 Updates	Taylor Williams	I/D
6. Next Steps - PY24 State and Local Monitoring - TEGL 11-24 WIOA Title I Allotments for PY25 - One-Stop Certification	All	I/D

7. Announcements	All	I/D
• Next Finance Committee Meeting June 30, 2025 (3:00 – 4:00 p.m.)		
8. Adjournments	Ed Raber	I/D/A
Motion by Corey Eberling, second by Jamie Benson to adjourn the meeting. Ayes: All. Motion carried.		
Meeting adjourned at 3:30 p.m.		

Minutes by Johnna Forbes, Board Consultant