



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD FINANCE COMMITTEE MEETING

Monday, June 30, 2025

3:00 – 4:00 p.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Ed Raber	I
Ed Raber called the meeting to order at 3:01 p.m. Attendance: Jennifer Breister, Carly Carper, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer. Guests: Tyler Hoerner, Kassie Ruth. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda - June 30, 2025 – Agenda - May 28, 2025 – Minutes	Ed Raber	I/D/A
Motion by Doug Reimer, second by Carly Carper to approve the June 30, 2025 – Agenda and the May 28, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider - May 2025 Invoice with Possible Action - Title I Service Provider Current Expenditures	Mindy Eastman	I/D/A I/D
Motion by Gary McVicker, second by Heidi Nederhoff to approve the Title I Service Provider – May 2025 Invoice. Ayes: All. Motion carried.		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) - Consider Action to Affirm May 2025 Invoice Approvals - Ticket-to-Work Update - Financial Reports	Fiscal Agent	I/D/A I/D I/D
Motion by Doug Reimer, second by Gary McVicker to affirm the May 2025 Invoice approvals as presented. Ayes: All. Motion carried.		
4. PY25/FY26 Budget with Possible Action	Board Staff	I/D/A
Motion by Heidi Nederhoff, second by Doug Reimer to recommend the PY25/FY26 Budget to the full board as presented. Ayes: All. Motion carried.		
5. Ticket to Work Request with Possible Action	Title I Director	I/D/A
Motion by Jennifer Breister, second by Carly Carer to approve the Ticket to Work request as presented. Ayes: All. Motion carried.		

6. Next Steps • Form 990 Updates • Forge Financial Single Audit Services • PY24 Local Monitoring Report • PY24 State Monitoring Report • One-Stop Operator RFP Update • One-Stop Certification	All	I/D I/D I/D I/D I/D I/D
7. Announcements • NEIWDB/CEO Joint Quarterly Meeting July 31, 2025 at East Penn Manufacturing in Oelwein (Tour at 9:20, Meeting at 10:00-12:00) • Next Finance Committee Meeting August 5, 2025 (3:00 – 4:00 p.m.)?	All	I/D
8. Adjournments	Ed Raber	I/D/A
Motion by Jennifer Breister, second by Carly Carper to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:41 p.m.		

Minutes by Johnna Forbes, Board Consultant