



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE MEETING

Monday, July 7, 2025
12:00 p.m. – 1:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
Jennifer Breister called the meeting to order at 12:01 p.m. Attendance: Jennifer Breister, Katrina Moore, Ed Raber, Amber Youngblut. Guests: Miranda Swafford. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda - July 7, 2025 – Agenda - June 2, 2025 – Minutes	Jennifer Breister	I/D/A
Motion by Ed Raber, second by Amber Youngblut to approve the July 7, 2025 – Agenda and the June 2, 2025 – Minutes. Ayes: All. Motion carried.		
2. One-Stop Operator Recommendation with Possible Action	MVWDB OSO Review Committee	I/D/A
Motion by Ed Raber, second by Amber Youngblut accept the MVWDB OSO Review Committee’s recommendation to award the Northeast Iowa One Stop Operator to the NEIWDB. Ayes: All. Motion carried.		
3. One-Stop Certification Proposed Teams with Possible Action	Jennifer Breister	I/D/A
Motion by Ed Raber, second by Amber Youngblut to recommend to the full board the One-Stop Certification Teams as presented. Ayes: All. Motion carried.		
4. PY24 State Monitoring Final Report	Caraline Eggena	I/D
5. Adult 4th Priority of Service Request with Possible Action	Caraline Eggena	I/D/A
Motion by Katrina Moore, second by Amber Youngblut to approve the Title I Adult 4th Priority of Service Request as presented. Ayes: All. Motion carried.		
6. PY25/FY26 Budget with Possible Action	Ed Raber	I/D/A
No Action.		
7. Program Disruptions	Taylor Williams	I/D
8. Northeast Iowa Local Area Update	Taylor Williams	I/D

9. Next Steps • PY24 Local Monitoring • Single Audit Update • One-Stop Certification • MOU/IFA	Jennifer Breister	I/D
10. Announcements • Next NEIWDB/CEO Joint Quarterly Meeting July 31, 2025 (10:00 a.m. – 12:00 pm) at East Penn Manufacturing in Oelwein. Tour at 9:20 a.m. • Next Executive Committee Meeting August 4, 2025 (12:00 p.m. – 1:00 p.m.)	Jennifer Breister	I/D
11. Adjournments	Jennifer Breister	I/D/A
Motion by Ed Raber, second by Amber Youngblut to adjourn the meeting. Ayes: All. Motion carried.		
Meeting adjourned at 12:57 p.m.		

Minutes by Johnna Forbes, Board Consultant