



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING

Monday, September 8, 2025
12:00 p.m. – 1:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
Jennifer Breister called the meeting to order at 12:00 p.m. Attendance: Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Ed Raber, Jason Rubel, Amber Youngblut. Board Staff: Taylor Williams, Erika Lippann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda - September 8, 2025 – Agenda - August 19, 2025 – Minutes	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to approve the September 8, 2025 – Agenda and the August 19, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider Update	Board Staff	I/D/A
No Action		
3. Follow-Up Policy with Possible Action	Board Staff	I/D/A
Motion by Nicolas Hockenberry, second by Ed Raber to approve the Follow-Up policy changes are presented. Ayes: All. Motion carried.		
4. PY24 Local Monitoring Final Report	Caraline Eggena	I/D
5. One-Stop Certification	Taylor Williams	I/D
6. Next Steps - September Workforce Development Month - Open House Events - Business Spotlights 2025 NDEAM Webinar Series - Single Audit Update - MOU/IFA - One-Page Data Sheet - Merge Discussion	Jennifer Breister	I/D
7. Announcements - Buchanan Community Foundation Grant Awardee - Next Executive Committee Meeting October 6, 2025 (12:00 p.m.-1:00 p.m.) - SAVE THE DATE- Youth Summit – October 16, 2025 at NIACC - Next NEIWDB/CEO Joint Quarterly Meeting October 30, 2025 (10:00-12:00) at Waterloo One-Stop Center; Tour at 9:20 a.m.	Jennifer Breister	I/D
8. Adjournments	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Ed Raber to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 2:47 p.m.		

Minutes by Johnna Forbes, Board Consultant