



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD FINANCE COMMITTEE MEETING

Monday, September 29, 2025

3:00 – 4:00 p.m.

Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Ed Raber	I
Ed Raber called the meeting to order at 3:09 p.m. Attendance: Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Heidi Nederhoff, Ed Raber. Guests: Kassie Ruth, Raji Sljivo Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena.		
1. Consent Agenda - September 29, 2025 Agenda - August 25, 2025 Minutes	Ed Raber	I/D/A
Motion by Carly Carper, second by Jennifer Breister to approve the September 29, 2025 – Agenda and the August 25, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider - July 2025 Invoice with Possible Action - August 2025 Invoice with Possible Action - Title I Service Provider Update	Title I Service Provider	I/D/A I/D/A I/D
Motion by Corey Eberling, second by Carly Carper to postpone approval of the July 2025 and August 2025 Title I Invoices. Ayes: All. Motion carried.		
3. Ticket-to-Work Review Ticket-to-Work Proposal with Possible Action	Ed Raber	I/D I/D/A
Motion by Gary McVicker, second by Carly Carper to approve the Ticket-to-Work proposal as presented. Ayes: All. Motion carried.		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) - Consider Action to Affirm August 2025 Invoice Approvals - Financial Reports	Fiscal Agent	I/D/A I/D
Motion by Jennifer Breister, second by Carly Carper to affirm the August, 2025 Invoice approval. Ayes: All. Motion carried.		
5. Form 990 Updates	Taylor Williams	I/D
6. Review FY22 Audit Report with Possible Action	Taylor Williams	I/D/A
Motion by Gary McVicker, second by Carly Carper to approve the FY22 Audit Report from the State of Iowa as presented. Ayes: All. Motion carried.		
7. Review FY23 Audit Report with Possible Action	Taylor Williams	I/D/A

Motion by Gary McVicker, second by Carly Carper to approve the FY23 Audit Report from the State of Iowa as presented. Ayes: All. Motion carried.		
8. Review FY24 Audit Report from Forge Financial with Possible Action	Taylor Williams	I/D/A
Motion by Corey Eberling, second by Gary McVicker to approve the FY24 Audit Report from Forge Financial as presented. Ayes: All. Motion carried.		
9. Review and Possible Action on TranslateLive ASL Add-On for One-Stop Centers	Board Staff	I/D/A
Motion by Gary McVicker, second by Jennifer Breister to affirm the purchase of the ASL Add-On for TranslateLive. Ayes: All. Motion carried.		
10. Next Steps	All	I/D
11. Announcements - Save the Date! – 2025 Youth Summit October 16th at NIACC - Next Finance Committee Meeting October 27, 2025 (3:00 – 4:00 p.m.) - Next NEIWDB/CEO Joint Quarterly Meeting- October 30 at 10:00-12:00 at IowaWORKS in Waterloo, Tour at 9:20 a.m.	All	I/D
12. Adjournments	Ed Raber	I/D/A
Ed Raber adjourned the meeting at 4:07 p.m.		

Minutes by Johnna Forbes, Board Consultant