



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Monday, February 2, 2026

12:00 p.m.-1:00 p.m.

Join by Zoom:

<https://us06web.zoom.us/j/84066915799?pwd=R51Wxfo6CRMTh69istYWorU69DaAX1.1&jst=2>

Or Dial by Phone:

1-929-205-6099

Passcode:

13071543

Agenda

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> • February 2, 2026 Agenda • January 5, 2026 Minutes 	Jennifer Breister	I/D/A
2. Northeast Iowa Policies with Possible Action <ul style="list-style-type: none"> • Hiring Supervision and Employment Management Policy • Personnel Management and Employment Practices Policy • Remote Work Policy • Language Access Policy • Policy Language Modification 	Board Staff	I/D/A I/D/A I/D/A I/D/A I/D
3. Employee Handbook with Possible Action	Jennifer Breister	I/D/A
4. Northeast Iowa Policy and Procedures Update <ul style="list-style-type: none"> • Case Notes • TRN • Waiver Request • Limited English Proficiency (LEP) Plan 	Board Staff	I/D
5. PY25 Q1 and Q2 Performance Review	Caraline Eggena	I/D
6. PY25/FY26 Budget with Possible Action	Taylor Williams	I/D/A
7. Title I Budget and Expenditure Updates	Jennifer Breister/ Ed Raber	I/D
8. Federal Funding Update- WIOA Title I FY26/FY27	Taylor Williams	I/D
9. Next Steps <ul style="list-style-type: none"> • Mississippi Valley/South Central Iowa One-Stop Operator Procurement • One-Stop Operator Updates • MOU/IFA 	Jennifer Breister	I/D

<ul style="list-style-type: none"> • One-Stop Certification • One-Page Data Sheet • Committees 		
<p>10. Announcements</p> <ul style="list-style-type: none"> • Next NEIWDB/CEO Joint Quarterly Meeting February 5, 2026 10:00 a.m.-12:00 p.m. at Stellar Industries in Garner; Tour at 9:20 a.m. • Next Executive Committee Meeting March 2, 2026 12:00 p.m.-1:00 p.m. 	Jennifer Breister	I/D
<p>11. Adjournments</p>	Jennifer Breister	I/D/A