



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

Monday, March 2, 2026

12:00 p.m.-1:00 p.m.

Join by Zoom:

<https://us06web.zoom.us/j/84066915799?pwd=R51Wxfo6CRMTh69istYWorU69DaAX1.1&jst=2>

Or Dial by Phone:

1-929-205-6099

Passcode:

13071543

Agenda

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> • March 2, 2026 Agenda • February 2, 2026 Minutes 	Jennifer Breister	I/D/A
2. Employee Handbook Amendment with Possible Action	Jennifer Breister	I/D/A
3. YIP/Stipend Policy with Possible Action	Caraline Eggena	I/D/A
4. PY25 Q1 and Q2 Performance Review	Caraline Eggena	I/D
5. Title I Corrective Action Plan with Possible Action	Taylor Williams	I/D/A
6. PY25 State Monitoring Exit Meeting Review	Board Staff	I/D
7. Northeast Iowa Policies and Procedures with Possible Action	Erika Lippmann	I/D/A
8. Outreach Coordinator Job Description with Possible Action	Taylor Williams	I/D/A
9. Finance Committee Chair- Status Update	Taylor Williams	I/D
10. Next Steps <ul style="list-style-type: none"> • Mississippi Valley/South Central Iowa One-Stop Operator Procurement • NAWDP Annual Conference • NAWB Conference • Local Plan Modification • One-Stop Operator Updates • MOU/IFA • One-Stop Certification • One-Page Data Sheet 	Jennifer Breister	I/D

11. Announcements <ul style="list-style-type: none">• Next NEIWDB/CEO Joint Meeting April 2, 2026 10:30 a.m.-11:00 a.m.• Next Executive Committee Meeting April 6, 2026 12:00 p.m.-1:00 p.m.• Next NEIWDB/CEO Joint Quarterly Meeting April 30, 2026 10:00 a.m.-12:00 p.m. TBD	Jennifer Breister	I/D
12. Adjournments	Jennifer Breister	I/D/A