



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, April 29, 2024
3:00 p.m. – 4:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Eric Branson	I
<p>Eric Branson called the meeting to order at 3:02 p.m.</p> <p>Attendance: Eric Branson, Jennifer Breister, Carly Carper, Gary McVicker, Ed Raber, Doug Reimer. Guests: Heidi Nederhoff, Jason Rubel, Kassie Ruth, Steve Tisue, Valerie Weber. CEOs: Heidi Nederhoff. Board Support: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • April 29, 2024 Agenda • March 28, 2024 Minutes 	Eric Branson	I/D/A
<p>Motion by Doug Reimer, second by Carly Carper to approve the April 29, 2024 Agenda and the March 28, 2024 Minutes. Ayes: All. Motion carried.</p>		
2. Ticket-to-Work <ul style="list-style-type: none"> • PY23 Ticket-to-Work Financial Report • Consider Action to Utilize \$138.57 for IVRS Summer Program in Dubuque • Consider Action to Utilize \$848.00 for the Purchase of an Owl at IVRS in Dubuque 	Taylor Williams	I/D I/D/A I/D/A
<p>Motion by Ed Raber, second by Doug Reimer to approve the IVRS Summer Program in Dubuque request for \$138.57. Ayes: All. Motion carried.</p> <p>Motion by Ed Raber, second by Gary McVicker to approve the Purchase of an Owl at IVRS in Dubuque request for \$848.00. Ayes: All. Motion carried.</p>		
3. PY23 State and Local Monitoring and Questioned Costs <ul style="list-style-type: none"> • PY23 State Monitoring Report • PY23 Local Monitoring Report 	Board Staff	I/D I/D
4. Goodwill of Northeast Iowa (Title I) <ul style="list-style-type: none"> • March 2024 Goodwill Program Invoice 	Goodwill of Northeast Iowa	I/D/A
<p>Motion by Ed Raber, second by Carly Carper to approve the March 2024 Goodwill Program Invoice. Ayes: All. Motion carried.</p>		

5. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Affirm March 2024 Invoice Approvals • Financial Reports 	Fiscal Agent	I/D/A I/D
Motion by Ed Raber, second by Carly Carper to affirm the March 2024 Invoice Approvals. Ayes: All. Motion carried.		
6. Fiscal Agent Services Update	Taylor Williams	I/D
7. Title I Service Provider Budget	Taylor Williams	I/D
8. Next Steps <ul style="list-style-type: none"> • Transfer Fund Request • PY24/FY25 Draft Budget • PY24-PY27 Local Plan • MOU/IFA 	All	I/D
9. Announcements <ul style="list-style-type: none"> • Next Finance Committee Meeting June 3, 2024 (3:00 – 4:00 p.m.) 	All	I/D
10. Adjournments	Eric Branson	I/D/A
Motion by Ed Raber, second by Gary McVicker to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:35 p.m.		

Minutes by Johnna Forbes