



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, June 3, 2024

11:00 a.m.-12:00 p.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order Jennifer Breister called the meeting to order at 11:00 a.m. Attendance: Eric Branson, Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Brian Warner. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> June 3, 2024 Agenda May 6, 2024 Minutes 	Jennifer Breister	I/D/A
Motion by Eric Branson, second by Katrina Moore to approve the June 3, 2024 Agenda and the May 6, 2024 Minutes. Ayes: All. Motion carried.		
2. Board Staff Performance Evaluation Review with Possible Action <ul style="list-style-type: none"> Taylor Williams, Executive Director Erika Lippmann, Associate Director/EO Officer Caraline Eggena, Compliance Specialist 	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Katrina Moore to approve the following incentive compensation for staff performance evaluation for the Board Staff at the beginning of the new fiscal year, 7/1/2024. Executive Director - \$2,000.00 Associate Director - \$1,500.00 Compliance Specialist - \$1,000.00 Ayes: All. Motion carried.		
3. Employer of Record Budget with Possible Action	Jennifer Breister	I/D/A
Motion by Eric Branson, second by Nicolas Hockenberry to affirm the Finance Committee's wage increase as presented. Ayes: All. Motion carried.		
4. Title I Adult, Dislocated Worker, and Youth Contract Update	Taylor Williams	I/D
5. PY24-PY27 Local Plan	Taylor Williams	I/D
6. PY24-PY25 Performance Negotiations	Caraline Eggena	I/D
7. Northeast Iowa Website	Erika Lippmann	I/D

8. Next Steps <ul style="list-style-type: none"> • Diversity, Equity, & Inclusion Committee Discussion • Mission/Vision • NAWB Forum • NAWDP Annual Conference 	Jennifer Breister	I/D
9. Announcements <ul style="list-style-type: none"> • Next Executive Committee Meeting July 1, 2024 at 11:00 	Jennifer Breister	I/D
10. Adjournments	Jennifer Breister	I/D/A
Motion by Eric Branson, second by Nicolas Hockenberry to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 11:57 a.m.		

Minutes by Johnna Forbes