



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, June 3, 2024
8:00 a.m. – 9:00 a.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Eric Branson	I
<p>Eric Branson called the meeting to order at 8:00 a.m.</p> <p>Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Ed Raber, Doug Reimer.</p> <p>Guests: Heidi Nederhoff, Kassie Ruth.</p> <p>Board Staff: Taylor Williams, Erika Lippman, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • June 3, 2024 Agenda • April 29, 2024 Minutes 	Eric Branson	I/D/A
<p>Motion by Jennifer Breister, second by Doug Reimer to approve the June 3, 2024 Agenda and the April 29, 2024 Minutes. Ayes: Yes. Motion carried.</p>		
2. Employer of Record Budget with Possible Action	Jennifer Breister	I/D/A
<p>Motion by Doug Reimer, second by Ed Raber to approve the following wage increase to board staff: Executive Director – 6% Associate Director – 3 ½% Compliance Specialist – 3% Ayes: All. Motion carried.</p>		
3. PY24/FY25 Draft Budget with Possible Action	Board Staff	I/D/A
<p>Motion by Gary McVicker, second by Carly Carper to approve the Draft Budget as presented. Ayes: All. Motion carried.</p>		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Affirm April 2024 Invoice Approvals • Consider Action to Pay the Invoices Submitted Recently to Goodwill by IWD for Charges Incurred 01/01/2024-02/29/2024 • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D
<p>Motion by Ed Raber, second by Doug Reimer to affirm the April 2024 Invoices. Ayes: All. Motion carried.</p> <p>Motion by Ed Raber, second by Jamie Benson to approve and pay the Invoices submitted for Goodwill by IWD for charges incurred 1/1/2024 – 3/31/2024. Ayes: All. Motion carried.</p>		
5. Ticket-to-Work	Board Staff	

<ul style="list-style-type: none"> Ticket-to-Work Policy with Possible Action 		I/D/A
No Action. Add to next month's agenda.		
6. Next Steps <ul style="list-style-type: none"> PY24-PY27 Local Plan MOU/IFA 	All	I/D
7. Announcements <ul style="list-style-type: none"> Next Finance Committee Meeting June 24, 2024 (3:00 – 4:00 p.m.) NEIWDB/CEO Joint Quarterly Meeting August 1, 2024 10:00-12:00 at North Iowa Area Community College, John V. Hanson Center in Forest City, Iowa 	All	I/D
8. Adjournments	Eric Branson	I/D/A
Motion by Ed Raber, second by Jamie Benson to adjourn the meeting. Ayes: All. Motion carried.		

Minutes by Johnna Forbes, Board Support