



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

PLANNING AND OPERATIONS COMMITTEE MEETING

Wednesday, May 8, 2024

9:00 a.m. – 10:00 a.m.

Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Nicolas Hockenberry	I
<p>Nicolas Hockenberry called the meeting to order at 9:01 a.m. Attendance: Donna Boss, Stephanie Detweiler, Nicolas Hockenberry, Karla Organist, Brian Schoon. Guests: Sara Cook, Niki Litzel, Victor Ochoa. Board Support: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> May 8, 2024 Agenda March 13, 2024 Minutes 	Nicolas Hockenberry	I/D/A
<p>Motion by Karla Organist, second by Brian Schoon to approve the May 8, 2024 Agenda and the March 13, 2024 Minutes. Ayes: All Motion carried.</p>		
2. Business Engagement Division	BEC	I/D
3. Northeast Iowa Policies & Procedures with Possible Action <ul style="list-style-type: none"> Transportation Policy Objective Assessment and Individual Career Services Policy 	Board Staff	I/D/A I/D/A
<p>Motion by Karla Organist, second by Brian Schoon to approve the Transportation policy as presented. Ayes: All. Motion carried.</p> <p>Motion by Donna Boss, second by Stephanie Detweiler to approve the Objective Assessment and Individual Career Services policy as presented. Ayes: All. Motion carried.</p>		
4. Incumbent Worker Training Update	Board Staff	I/D
5. Sector Partnership Training Recap	Nicolas Hockenberry	I/D
6. Next Steps <ul style="list-style-type: none"> Title I Service Provider Update PY24 – PY27 Local Plan MOU/IFA 	Nicolas Hockenberry	I/D
7. Announcements <ul style="list-style-type: none"> Next Planning and Operations Committee Meeting – June 12th at 9:00 a.m. 	All	I/D
8. Adjournment	Nicolas Hockenberry	I/D/A
<p>Motion by Donna Boss, second by Karla Organist to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 10:04 a.m.</p>		

Minutes by Johnna Forbes