



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, November 25, 2024
3:00 – 4:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order Eric Branson called the meeting to order at 3:01 p.m. Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Carly Carper, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer. Guests: Kassie Ruth, Leslie Siefert. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Eric Branson	I
1. Consent Agenda <ul style="list-style-type: none"> • November 25, 2024 – Agenda • October 28, 2024 – Minutes 	Eric Branson	I/D/A
Motion by Gary McVicker, second by Jamie Benson to approve the November 24, 2024 – Agenda and the October 28, 2024 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider <ul style="list-style-type: none"> • October 2024 Invoice and Report 	Leslie Siefert	I/D/A
No Action.		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Affirm October 2024 Invoice Approvals • Consider Action to Authorize Central Iowa Juvenile Detention Center (CIJDC) to Obtain PY22/FY23 and PY23/FY24 Single Audit Reports of WIOA Title I from the State Auditor’s Office and Provide Them to the NEIWDB. • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D
Motion by Ed Raber, second by Doug Reimer to affirm the October 2024 Invoices. Ayes: All. Motion carried. No Action – Single Audit. Table for the December meeting. Waiting for additional guidance from the State.		
4. Next Steps <ul style="list-style-type: none"> • Finance Committee Chair/Seat on Board • LWDB Certification • PY24 State and Local Monitoring 	All	I/D
5. Announcements <ul style="list-style-type: none"> • Next Finance Committee Meeting December 30, 2024 (3:00 – 4:00 p.m.) • Next NEIWDB/CEO Joint Quarterly Meeting January 30, 2025 (10:00 – 12:00) 	All	I/D
6. Adjournments	Eric Branson	I/D/A
Motion by Ed Raber, second by Gary McVicker to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:28 p.m.		