



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

PLANNING AND OPERATIONS COMMITTEE MEETING

Wednesday, January 8, 2025

9:00 a.m. – 10:00 a.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Nicolas Hockenberry	I
1. Consent Agenda <ul style="list-style-type: none"> January 8, 2025 Agenda November 13, 2024 Minutes 	Nicolas Hockenberry	I/D/A
<p>Nicolas Hockenberry called the meeting to order at 9:01 a.m.</p> <p>Attendance: Donna Boss, Stephanie Detweiler, Nicolas Hockenberry, Brian Schoon, Amber Youngblut.</p> <p>Absent: Emily Hanson, Karla Organist.</p> <p>Guests: Sara Cook</p> <p>Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
2. Business Engagement Division Updates	BEC	I/D
3. Incumbent Worker Training Application with Possible Action <ul style="list-style-type: none"> Cottingham & Butler, Inc. 	Erika Lippmann	I/D/A
<p>Motion by Donna Boss, second by Brian Schoon to approve the Cottingham & Butler Incumbent Worker Training application. Ayes: All. Motion carried.</p>		
4. PY24 Q1 Performance Outcomes Review	Caraline Eggena	I/D
5. Next Steps <ul style="list-style-type: none"> Title I Service Provider Update 	Taylor Williams	I/D
6. Announcements <ul style="list-style-type: none"> NEIWDB/CEO Joint Quarterly Meeting- February 6th (10:00 – 12:00) at Mason City Airport. Tour at 9:20 a.m. Next Planning and Operations Committee Meeting- February 12th at 9:00 a.m. 	All	I/D
7. Adjournments	Nicolas Hockenberry	I/D/A
<p>Motion by Brian Schoon, second by Donna Boss to adjourn the meeting. Ayes: All. Motion carried.</p> <p>Meeting adjourned at 9:30 a.m.</p>		

Minutes by Johnna Forbes