



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING**

Monday, October 27, 2025
3:00 – 4:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order Ed Raber called the meeting to order at 3:01 p.m. Attendance: Jamie Benson, Jennifer Breister, Carly Carper, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer. Guests: Kassie Ruth, Averi Nugent, Raji Sljivo. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Ed Raber	I
1. Consent Agenda <ul style="list-style-type: none"> • October 27, 2025 – Agenda • September 29, 2025 – Minutes 	Ed Raber	I/D/A
Motion by Doug Reimer, second by Carly Carper to approve the October 27, 2025 – Agenda and the September 29, 2025 – Minutes. Ayes: All. Motion carried.		
2. Title I Service Provider <ul style="list-style-type: none"> • July 2025 Invoice with Possible Action • August 2025 Invoice with Possible Action • Title I Service Provider Budget with Possible Action • Title I Service Provider Update 	Title I Service Provider	I/D/A I/D/A I/D/A I/D
Motion by Gary McVicker, second by Jamie Benson to approve the July 2025 Invoice pending receipt of requested supporting documentation from Title I. Ayes: All. Motion carried. Motion by Gary McVicker, second by Doug Reimer to approve the August 2025 Invoice pending receipt of requested supporting documentation from Title I. Ayes: All. Motion carried. No Action – Title I Service Provider Budget		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Affirm September 2025 Invoice Approvals • Consider Action to Affirm September 2025 Bank Reconciliation • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D
Motion by Jennifer Breister, second by Heidi Nederhoff to affirm the September 2025 Invoice Approvals. Ayes: All. Motion carried. Motion by Doug Reimer, second by Jennifer Breister to affirm the Bank Reconciliation. Ayes: All. Motion carried.		
4. PY25/FY26 Northeast Iowa Budget with Possible Action	Board Staff	I/D/A

Motion by Doug Reimer, second by Jennifer Breister to approve the budget as presented. Ayes: All. Motion carried.		
5. Single Audit Findings and Corrective Action Tracker	Taylor Williams	I/D
6. Next Steps	All	I/D
<ul style="list-style-type: none"> • Form 990 • FY25 Audit with Forge Financial 		
7. Announcements	All	I/D
<ul style="list-style-type: none"> • Next NEIWDB/CEO Joint Quarterly Meeting- October 30 at 10:00-12:00 at IowaWORKS in Waterloo, Tour at 9:20 a.m. • Next Finance Committee Meeting November 24, 2025 (3:00 – 4:00 p.m.) 		
8. Adjournments	Ed Raber	I/D/A
Motion by Carly Carper, second by Jennifer Breister to adjourn the meeting. Ayes: All. Motion carried.		
Meeting adjourned at 3:43 p.m.		

Minutes by Johnna Forbes, Board Consultant