



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING

Monday, February 23, 2026
3:00 – 4:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome/Introductions and Call to Order Jennifer Breister called the meeting to order at 3:01 p.m. Attendance: Jamie Benson, Jennifer Breister, Carly Carper, Gloria Carr, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer, Michelle Weidner. Absent: Corey Eberling Executive Committee Members: Nicolas Hockenberry, Ashley Stanely, Amber Youngblut. Guests: Kassie Ruth, Erin Powers Daley, Averi Nugent, Raji Sljivo. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> • February 23, 2026 – Agenda • January 26, 2026 – Minutes 	Jennifer Breister	I/D/A
Motion by Gary McVicker, second by Ed Raber to approve the February 23, 2026 – Agenda and the January 26, 2026 – Minutes. Ayes: All. Motion carried.		
2. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Affirm January 2026 Invoice Approvals • Consider Action to Affirm January 2026 Bank Reconciliation • Morse Strategies, LLC Invoice with Possible Action • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D/A I/D
Motion by Carly Carper, second by Doug Reimer to affirm the January 2026 Invoice Approvals. Ayes: All. Motion carried. Motion by Carly Carper, second by Gloria Carr to affirm the January 2026 Bank Reconciliation. Ayes: All. Motion carried. Motion by Gary McVicker, second by Heidi Nederhoff to approve the Morse Strategies, LLC Invoice as presented. Ayes: All. Motion carried.		
3. Northeast Iowa Local Policies and Procedures <ul style="list-style-type: none"> • Credit Card Policy Revision and Authorization to Issue Credit Card to Associate Director – Possible Action 	Taylor Williams	I/D/A
Motion by Carly Carper, second by Jamie Benson to approve the Credit Card Policy Revision and Authorization to Issue Credit Card to Associate Director as presented. Ayes: All. Motion carried.		
4. Title I Service Provider <ul style="list-style-type: none"> • December 2025 Invoice with Possible Action • January 2026 Invoice Updates 	Title I Service Provider	I/D/A I/D

<ul style="list-style-type: none"> • Title I Service Provider Budget with Possible Action <ul style="list-style-type: none"> ○ Spending Plan to Expend Funds by June 30, 2026 • Transfer Request with Possible Action 		I/D/A
<p>Motion by Carly Carper, second by Gloria Carr to approve the December 2025 Invoice as presented. Ayes: All. Motion carried.</p> <p>Motion by Carly Carper, second by Doug Reimer to approve the Title I Budget as presented. Ayes: All. Motion carried.</p> <p>No Action: Transfer Request.</p>		
5. Ticket to Work Request with Possible Action	Jennifer Breister	I/D/A
<p>No Action: Ticket to Work Request.</p>		
6. Next Steps <ul style="list-style-type: none"> • General Ledger 	All	
7. Announcements <ul style="list-style-type: none"> • Next Finance Committee Meeting March 30, 2026 (3:00 – 4:00 p.m.) 	All	I/D
8. Adjournments	Jennifer Breister	I/D/A
<p>Motion by Gloria Carr, second by Carly Carper to adjourn the meeting. Ayes: All. Motion carried.</p> <p>Meeting adjourned at 4:27 p.m.</p>		

Minutes by Johnna Forbes, Board Consultant