



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD  
FINANCE COMMITTEE MEETING

Monday, April 27, 2026

3:00- 4:00 p.m.  
Zoom Meeting

MINUTES

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Nick Anderson	I
<p>Nick Anderson called the meeting to order at 3:01 p.m.</p> <p><b>Attendance:</b> Nick Anderson, Jamie Benson, Jennifer Breister, Carly Carper, Gloria Carr, Gary McVicker, Heidi Nederhoff, Ed Raber, Doug Reimer, Michelle Weidner.</p> <p><b>Guests:</b> Kassie Ruth, Raji Sljivo, Averi Nugent, Erina Powers Daley.</p> <p><b>Board Staff:</b> Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
<p>1. Consent Agenda</p> <ul style="list-style-type: none"> <li>• April 27, 2026 – Agenda</li> <li>• March 30, 2026 – Minutes</li> </ul>	Nick Anderson	I/D/A
<p><b>Motion</b> by Heidi Nederhoff, <b>second</b> by Michelle Weidner to approve the April 27, 2026 – Agenda and the March 30, 2026 – Minutes. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p>2. Title I Service Provider</p> <ul style="list-style-type: none"> <li>• March 2026 Invoice with Possible Action</li> <li>• Expenditures by June 30, 2026</li> <li>• PY25 State Monitoring Report</li> <li>• Transition Plan</li> </ul>	Title I Service Provider	I/D/A I/D I/D I/D
<p><b>Motion</b> by Carly Carper, <b>second</b> by Ed Raber to approve the March 2026 Invoice pending review by Kassie Ruth – Fiscal Agent. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p>3. Central Iowa Juvenile Detention Center (Fiscal Agent)</p> <ul style="list-style-type: none"> <li>• Consider Action to Affirm March 2026 Invoice Approvals</li> <li>• Consider Action to Affirm March 2026 Bank Reconciliation</li> <li>• Financial Reports</li> </ul>	Fiscal Agent	I/D/A I/D/A I/D
<p><b>Motion</b> by Carly Carper, <b>second</b> by Ed Raber to affirm the March 2026 Invoice approvals. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p><b>Motion</b> by Gary McVicker, <b>second</b> by Gloria Carr to approve the March 2026 Bank Reconciliation. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p>4. Ticket to Work Request with Possible Action</p>	Board Staff	I/D/A
<p><b>Motion</b> by Ed Raber, <b>second</b> by Gloria Carr to approve the Ticket to Work Request as presented. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p>5. Next Steps</p>	All	I/D
<p>6. Announcements</p>	All	I/D

<ul style="list-style-type: none"> <li>• Next NEIWDB/CEO Joint Quarterly Meeting- April 30, 2026 (10:00 a.m.- 12:00 p.m.) at Milkhouse Candle Co. in St. Ansgar</li> <li>• Next Finance Committee Meeting May 26, 2026 (3:00 – 4:00 p.m.)</li> </ul>		
<b>7. Adjournments</b>	Nick Anderson	I/D/A
<b>Motion by Gloria Carr, second by Carly Carper to approve adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:46 p.m.</b>		

*Minutes by Johnna Forbes, Board Consultant*