



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

CORE/REQUIRED PARTNER PARTNER MEETING NOTES

Thursday, April 2, 2026

9:30 a.m. – 10:30 a.m.

Join by Zoom:

<https://us06web.zoom.us/j/87806647772?pwd=ralbSq11hmQPqwZd0ZTwlY8kOIWkG2.1>

ID: 878 0664 7772 **Passcode:** 434089

Or Dial by Phone:

1.646.931.3860

Passcode: 434089

Notes

The Core and Required Partner meeting on April 2, 2026 focused on strengthening coordination and communication across partner agencies. There was discussion around current collaboration efforts, including what is working well and where gaps still exist, particularly in consistency and shared understanding of services. A key topic was the need for a more streamlined and centralized referral process. Partners expressed interest in developing a shared referral system, but also noted the importance of addressing data sharing requirements and confidentiality concerns, especially for agencies like Vocational Rehabilitation. It was acknowledged that updates to the MOU/IFA will likely need to include language around referral processes and data sharing, with a target timeline of July 1. Cost sharing related to any new system is still to be determined and will require further partner discussion.

Partners also provided general updates on their programs, highlighting some overlap in services and reinforcing the need for better coordination and cross-training to improve awareness of each organization's role. Several challenges were identified, including limitations around data sharing, lack of clear referral pathways, inconsistent communication, and the need for more defined roles and responsibilities among partners.

Next steps include continuing work on the MOU/IFA updates, further developing the referral system concept, and reconvening partners for additional input and discussion. There will also be a focus on identifying solutions to improve data sharing and overall system coordination moving forward.