



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING**

<b>Monday, May 4, 2026</b>
<b>9:00 a.m. - 10:00 a.m.</b>

<b>Join by Zoom:</b> <a href="https://us06web.zoom.us/j/81836966525?pwd=Q9JSanTzllGS8bCqX5e0UawhnpFpC1.1&amp;jst=2">https://us06web.zoom.us/j/81836966525?pwd=Q9JSanTzllGS8bCqX5e0UawhnpFpC1.1&amp;jst=2</a> <b>ID: 81836966525 Passcode: Cw89CAM0</b>	<b>Or Dial by Phone:</b> 1-305-224-1968 <b>Passcode: 02000831</b>
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**Agenda**

<b><u>Agenda Item</u></b>	<b><u>Person(s) Responsible</u></b>	<b><u>Status</u></b>
<b>Welcome and Call to Order</b>	Jennifer Breister	I
<b>1. Consent Agenda</b> <ul style="list-style-type: none"> <li>• May 4, 2026 - Agenda</li> <li>• April 17, 2026 - Minutes</li> </ul>	Jennifer Breister	I/D/A
<b>2. Transition of Title I Service Provider</b> <ul style="list-style-type: none"> <li>• PY25 State Monitoring Report/Response</li> <li>• Transition Plan</li> <li>• Title I Service Provider Procurement Updates</li> </ul>	Board Staff	I/D
<b>3. Outreach Coordinator Job Description with Possible Action</b>	Taylor Williams	I/D/A
<b>4. One-Stop Operator Procurement</b> <ul style="list-style-type: none"> <li>• Consider Action to Approve the One-Stop Operator Procurement Timeline</li> <li>• Consider Action to Approve the One-Stop Operator Request for Proposals (RFP) and Authorize to Release</li> <li>• Consider Action to Authorize the Executive Director to Make Minor Administrative or Technical Revisions to the RFPs Prior to Release</li> <li>• Discuss Proposal Review Process and Establish Proposal Review Committee</li> </ul>	Jennifer Breister	I/D/A I/D/A I/D/A I/D
<b>5. Title I Adult, Dislocated Worker, and Youth Service Provider Procurement (Contingency Re-Release)</b> <ul style="list-style-type: none"> <li>• Consider Action to Approve the Updated Title I Service Provider Procurement Timeline for Contingency Re-Release</li> <li>• Consider Action to Approve the Re-Release of the Title I Adult and Dislocated Worker Request for Proposals (RFP) and Authorize Release if No Proposals are Received by May 5, 2026</li> <li>• Consider Action to Approve the Re-Release of the Title I Youth Request for Proposals (RFP) and Authorize to Release if No Proposals are Received by May 5, 2026</li> <li>• Consider Action to Authorize the Executive Director to Make Minor Administrative or Technical Revisions to the RFPs Prior to Release</li> </ul>	Jennifer Breister	I/D/A I/D/A I/D/A I/D/A
<b>6. Incumbent Worker Training (IWT) - Marketing</b>	Erika Lippmann	I/D

<b>7. Next Steps</b> <ul style="list-style-type: none"> <li>• Merger Discussions</li> <li>• MOU/IFA</li> <li>• One- Stop Certification</li> <li>• PY25 State Monitoring Report</li> <li>• One-Page Data Sheet</li> </ul>	Jennifer Breister	I/D
<b>8. Announcements</b> <ul style="list-style-type: none"> <li>• Next Executive Committee Meeting June 1, 2026 at 12:00 p.m.</li> </ul>	Jennifer Breister	I/D
<b>9. Adjournments</b>	Jennifer Breister	I/D/A