



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
NORTHEAST IOWA CEO BOARD
JOINT SPECIAL MEETING**

Wednesday, June 17, 2026
9:30 a.m. – 10:30 a.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status NEIWDB</u>	<u>Status CEO</u>
Welcome and Call to Order	Heidi Nederhoff Jennifer Breister	I	I
Heidi Nederhoff and Jennifer Breister called the meeting to order at 9:34 a.m.			
<u>Northeast Iowa CEOs:</u> Present: Daniel Byrnes (Allamakee), Linda Laylin (Black Hawk), Bob Brunkhorst (Bremer), Keith Wieland (Buchanan), Wayne Dralle (Butler), Doug Reimer (Clayton), Dan Wheeler (Delaware), Wayne Kenniker (Dubuque), Gary McVicker (Franklin), Heidi Nederhoff (Grundy), Sis Greiman (Hancock), Mark Hendrickson (Mitchell), Susan Smith (Winnebago), Steve Kelsay (Winneshiek), Mark Smeby (Worth). Absent: Carl Ginapp (Cerro Gordo), Travis Suckow (Chickasaw), Jeff Bunn (Fayette), Gloria Carr (Floyd), Dean Eastman (Howard).			
<u>NEIWDB:</u> Present: Nick Anderson, Jerri Bell, Jamie Benson, Jennifer Breister, Tim Felderman, Laura Hidlebaugh, Nicolas Hockenberry, Jayme Kluesner, Marla Loecke, Baili Maurer, Jennifer Menequin, Katrina Moore, Jenny Nuss, Karla Organist, Ed Raber, Steve Schilling, Brandon Schoborg, Amber Youngblut. Absent: Chuck Kacher, Jennalee Pedretti, Rhea Pierce, Joey Purpura, Hortencia Saldivar, Ashley Stanley.			
1. Consent Agenda <u>Northeast Iowa CEOs</u> - June 17, 2026 – Agenda - May 15, 2026 – Minutes <u>NEIWDB</u> - June 17, 2026 – Agenda - May 15, 2026 – Minutes	Heidi Nederhoff Jennifer Breister	 I/D/A	I/D/A
<u>Northeast Iowa CEOs:</u> Motion by Keith Wieland, second by Sis Greiman to approve the June 17, 2026 – Agenda and the May 15, 2026 – Minutes. Ayes: All. Motion carried.			
<u>NEIWDB:</u> Motion by Ed Raber, second by Brandon Schoborg to approve the June 17, 2026 – Agenda and the May 15, 2026 – Minutes. Ayes: All. Motion carried.			
2. One-Stop Operator Procurement Recommendations - NEIWDB Review and Approval of the One-Stop Operator Recommendation - CEOs Review and Approval of NEIWDB Recommended One-Stop Operator	Reviewers	I/D/A	I/D/A
<u>NEIWDB:</u>			

Motion by Ed Raber, **second** by Jennifer Menequin to approve the recommendation of Lifeskills as the One-Stop Operator. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:

Motion by Linda Laylin, **second** by Mark Hendrickson to approve the recommendation of Lifeskills as the One-Stop Operator. **Ayes:** All. **Motion carried.**

3. Review and Approval of One-Stop Certification Evaluation Team Recommendations for Northeast Iowa IowaWORKS Centers with Possible Action

Evaluation Team
Members

I/D/A

I/D/A

Northeast Iowa CEO Board

- Review and Approval of NEIWDB One-Stop Certification Recommendations

NEIWDB:

Motion by Amber Youngblut, **second** by Karla Organist to approve and accept the One-Stop Certification Evaluation Team recommendations and grant full Certification to the Mason City, Waterloo, Dubuque, and Decorah IowaWORKS Centers for the certification period established by Iowa Workforce Development and the State Workforce Development Board. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:

Motion by Doug Reimer, **second** by Linda Laylin to approve and accept the One-Stop Certification Evaluation Team recommendations and grant full Certification to the Mason City, Waterloo, Dubuque, and Decorah IowaWORKS Centers for the certification period established by Iowa Workforce Development and the State Workforce Development Board. **Ayes:** All. **Motion carried.**

4. Review and Approval of Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) with Possible Action

Taylor Williams

I/D/A

I/D/A

- o Proposed Motion for Board Consideration

I/D

I/D

NEIWDB:

Motion by Tim Felderman, **second** by Ed Raber to approve the Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) and authorize execution of the final Infrastructure Funding Agreement attachments upon completion of partner negotiations and resolution of outstanding funding matters. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:

Motion by Dan Wieland, **second** by Daniel Byrnes to approve the Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) and authorize execution of the final Infrastructure Funding Agreement attachments upon completion of partner negotiations and resolution of outstanding funding matters. **Ayes:** All. **Motion carried.**

5. Next Steps

Jennifer
Breister/ Heidi
Nederhoff

I/D

I/D

6. Announcements

- Next NEIWDB/CEO Joint Quarterly Meeting –August 6, 2026 at Earthmoving Legacy Center in Elkader, IA

All

I/D

I/D

7. Comments

All

I/D

I/D

8. Adjournments

Heidi Nederhoff
Jennifer Breister

I/D/A

I/D/A

NEIWDB:

Motion by Ed Raber, **second** by Karla Organist to adjourn the meeting. **Ayes:** All. **Motion carried.**

NEIWDB:

Motion by Sis Greiman, **second** by Keith Wieland to adjourn the meeting. **Ayes:** All. **Motion carried.**

Meeting adjourned at 10:01 a.m.

Minutes by Johnna Forbes, Board Consultant