NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
NORTHEAST IOWA CEO BOARD
JOINT QUARTERLY MEETING

Thursday, August 6, 2026	
10:00 a.m. – 12:00 p.m. (Meeting) 12:00 p.m.-12:45 p.m. (Tour)	**In-Person Location Details:** Earthmoving Legacy Center 24412 IA-13 Elkader, Iowa 52043

OR

Join by Zoom:	Or Dial by Phone:
https://us06web.zoom.us/j/88993090124?pwd=eKycfW0AfTI1u3Ra2pDaKRy4aFY8Ov.1&jst=2 **ID:** 88993090124 **Passcode:** rCKQ9k3T	1.646.931.3860 **Passcode:** 64499186

MINUTES

Agenda Item	Person(s) Responsible	Status NEIWDB	Status CEO
Welcome and Call to Order	Gary McVicker Jennifer Breister	I	I

Gary McVicker and Amber Youngblut called the meeting to order at 10:07 a.m.

Northeast Iowa CEO Attendance: Daniel Byrnes (Allamakee), Linda Laylin (Black Hawk), Keith Wieland (Buchanan), Carl Ginapp (Cerro Gordo), Travis Suckow (Chickasaw), Doug Reimer (Clayton), Wayne Kenniker (Dubuque), Gloria Carr (Floyd), Gary McVicker (Franklin), Heidi Nederhoff (Grundy), Dean Eastman (Howard), Mark Hendrickson (Mitchell), Mark Smeby (Worth).
Northeast Iowa CEOs Absent: Bob Brunkhorst (Bremer), Wayne Dralle (Butler), Dan Wheeler (Delaware), Jeff Bunn (Fayette), Sis Greiman (Hancock), Susan Smith (Winnebago), Steve Kelsay (Winneshiek).

NEIWDB Attendance: Jennifer Breister, Laura Hidlebaugh, Nicholas Hockenberry, Chuck Kacher, Jayme Kluesner, Marla Loecke, Baili Maurer, Jennifer Menequin, Katrina Moore, Karla Organist, Jennalee Pedretti, Ed Raber, Dennis Schilling, Brandon Schoborg, Ashley Stanley, Amber Youngblut.
NEIWDB Absent: Nick Anderson, Jerri Bell, Jamie Benson, Tim Felderman, Jenny Nuss, Rhea Pierce, Joey Purpura, Hortencia Saldivar.

Guests: Zeke Ellis (OSO), Tammi Erlbacher (OSO), Bob Hendrickson (IVRS), Jessica Reimer (Title I), Steve Reitan (OSO), Kassie Ruth (Fiscal Agent), Karen Siler (IWD), Karen Sotak (Title I).

Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.

1. State of the Workforce System	Taylor Williams	I/D	I/D
2. Consent Agenda Northeast Iowa CEOs • August 6, 2026 – Agenda • June 17, 2026 – Minutes	Gary McVicker		I/D/A
NEIWDB • August 6, 2026 – Agenda • June 17, 2026 – Minutes	Jennifer Breister	I/D/A	

Northeast Iowa CEOs:
Motion by Doug Reimer, **second** by Gloria Carr to approve the August 6, 2026 – Agenda and the June 17, 2026 – Minutes. **Ayes:** All. **Motion carried.**

NEIWDB:
Motion by Brandon Schoborg, **second** by Ashley Stanley to approve the August 6, 2026 – Agenda and the June 17, 2026 – Minutes. **Ayes:** All. **Motion carried.**

3. **Executive Committee**	Jennifer Breister		
• One-Stop Certification Final Report		I/D	I/D
• Northeast Iowa Local Plan		I/D	I/D
• MOU/IFA		I/D	I/D
4. **Finance Committee**			
• PY26-FY27 Draft Budget with Possible Action	Nick Anderson	I/D/A	I/D/A
• Financial Reports	Kassie Ruth	I/D	I/D

NEIWDB:
Motion by Amber Youngblut, **second** by Brandon Schoborg to approve the PY26-FY27 Draft Budget as presented. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:
Motion by Keith Wieland, **second** by Mark Hendrickson to approve the PY26-FY27 Draft Budget as presented. **Ayes:** All. **Motion carried.**

5. **Business Engagement & Strategy Committee**	Nic Hockenberry	I/D	I/D
6. **Performance & Monitoring Committee**	Amber Youngblut/		
• Q4 Performance Outcomes	Caraline Eggena	I/D	I/D
• PY25 State Monitoring Final Report		I/D	I/D
7. **Youth Committee**	Ashley Stanley/	I/D	I/D
• Youth Strategic Plan	Erika Lippmann	I/D	I/D
8. **Disability Access Committee**	Jenny Nuss	I/D	I/D
• Mason City IowaWORKS ADA Checklist with Possible Action		I/D/A	I/D/A
• Decorah IowaWORKS ADA Checklist with Possible Action		I/D/A	I/D/A

NEIWDB:
Motion by Brandon Schoborg, **second** by Baili Maurer to approve the Mason City Iowa*WORKS* ADA Checklist as presented. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:
Motion by Gloria Carr, **second** by Keith Wieland to affirm the Mason City Iowa*WORKS* ADA Checklist as presented. **Ayes:** All. **Motion carried.**

NEIWDB:
Motion by Karla Organist, **second** by Brandon Schoborg to approve the Decorah Iowa*WORKS* ADA Checklist as presented. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:
Motion by Dean Eastman, **second** by Daniel Byrnes? to affirm the Decorah Iowa*WORKS* ADA Checklist as presented. **Ayes:** All. **Motion carried.**

9. **One-Stop Operator & Partner Updates**	One-Stop	I/D	I/D
• One-Stop Operator Introduction/Update	Operator/		
• Title I Service Provider Introduction/Update	Partners		

• Farmer Hiring Challenge • Other Partner Updates			
10. Next Steps • PY26/PY27 Local Performance Negotiations 09/28/2026 – 09/29/2026 • PY26 State Monitoring – Onsite Review Mason City 09/29/2026 – 9/20/2026	Jennifer Breister/ Gary McVicker	I/D	I/D
11. Announcements • Next NEIWDB/CEO Joint Quarterly Meeting – October 29, 2026 (10:00 a.m. – 12:00 p.m.) - Location TBD	All	I/D	I/D
12. Comments	All	I/D	I/D
13. Adjournments	Gary McVicker Jennifer Breister	I/D/A	I/D/A

NEIWDB:

Motion by Brandon Schoborg, **second** by Jayme Kluesner to adjourn the meeting. **Ayes:** All. **Motion carried.**

Northeast Iowa CEOs:

Motion by Steve Kelsay, **second** by Dean Eastman to adjourn the meeting. **Ayes:** All. **Motion carried.**

Meeting adjourned at 11:58 a.m.

Minutes by Johnna Forbes, Board Consultant