



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

BUSINESS ENGAGEMENT & STRATEGY COMMITTEE MEETING

Wednesday, August 19, 2026
9:00 a.m. – 10:00 a.m. Zoom Meeting

Minutes

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Nicolas Hockenberry	I
Nicolas Hockenberry called the meeting to order at 9:01 a.m. Attendance: Jenny Backer, Donna Boss, Celia Even, Jenna Heiar, Nicolas Hockenberry, Kelsie Kunkel, Brian Schoon, Connie Tolan, Heather Wright, Karla Organist Absent: Donna Boss, Amy Lasak, Corinne Rothblum Guests: Sara Cook, Niki Litzel, Victor Ochoa Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena		
1. Consent Agenda - August 19, 2026 Agenda - July 8, 2026 Minutes	Nicolas Hockenberry	I/D/A
Motion by Karla Organist, second by Heather Wright to approve the August 19, 2026 – Agenda and the July 8, 2026 – Minutes. Ayes: All. Motion carried.		
2. Business Engagement Division Updates	BEC	I/D
3. Incumbent Worker Training - Incumbent Worker Training Policy with Possible Action - Amendment Reason to IWT Policy	Erika Lippmann	I/D/A
Motion by Karla Organist, second by Kelsie Kunkle to approve the Incumbent Worker Training Policy Updates, with a slight modification. Ayes: All. Motion carried.		
4. Continued Review of In-Demand Industries and Occupations with Possible Action	Nicolas Hockenberry	I/D/A
No action. Will continue Review of In-Demand Industries and Occupations at the next meeting.		
5. Goal Implementation	Nicolas Hockenberry	I/D
6. Next Steps Intermediary Registered Apprenticeship Sponsor- LWDB	Nicolas Hockenberry	I/D
7. Announcements Next Business Engagement & Strategy Committee Meeting- September 16, 2026 at 9:00 a.m.	All	I/D
8. Adjournments	Nicolas Hockenberry	I/D/A
Motion by Jenna Heiar, second by Connie Tolan to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 10:05 a.m.		

Minutes by Taylor Williams, Executive Director