NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
FINANCE COMMITTEE MEETING

Monday, September 28, 2026
3:00 – 4:00 p.m. Zoom Meeting

MINUTES

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Nick Anderson	I
Nick Anderson called the meeting to order at 3:02 p.m. **Attendance:** Nick Anderosn, Jamie Benson, Jennifer Breister, Carly Carper, Corey Eberling, Heidi Nederhoff, Michelle Weidner. **Guests:** Kassie Ruth, Alex Munoz, Heidi Geyer, Karen Sotak, Jessica Reimer. **Board Staff:** Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.		
1. Consent Agenda • September 28, 2026 – Agenda • August 31, 2026 – Minutes	Nick Anderson	I/D/A
Motion by Jennifer Breister, **second** by Jamie Benson to approve the September 28, 2026 – Agenda and the August 31, 2026 – Minutes. **Ayes:** All. **Motion carried.**		
2. Title I Service Provider- Dynamic Workforce Solutions • August 2026 Invoice with Possible Action • Initial Financial/Budget Check-In	Title I Service Provider	I/D/A I/D
Motion by Corey Eberling, **second** by Michelle Weidner to approve the Dynamic Workforce Solutions August 2026 Invoice. **Ayes:** All. **Motion carried.**		
3. One-Stop Operator- LifeSkills Connection • August 2026 Invoice with Possible Action • Initial Financial/Budget Check-In	One-Stop Operator	I/D/A I/D
Motion by Jamie Benson, **second** by Michelle Weidner to approve the LifeSkills Connection August 2026 Invoice. **Ayes:** All. **Motion carried.**		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) • Consider Action to Affirm August 2026 Invoice Approvals • Consider Action to Affirm August 2026 Bank Reconciliation • Financial Reports • Segregation of Duties- Previous Audit Finding	Fiscal Agent	I/D/A I/D/A I/D I/D
Motion by Carly Carper, **second** by Jennifer Breister to affirm the August 2026 Invoice Approvals. **Ayes:** All. **Motion carried.** **Motion** by Carly Carper, **second** by Corey Eberling to affirm the August 2026 Bank Reconciliation. **Ayes:** All. **Motion carried.**		

5. **Next Steps** • Single Audit- Documentation in File Due October 16, 2026 • Request for Quotes (RFQ)- Fiscal Agent Services	All	 I/D I/D
6. **Announcements** • Next Finance Committee Meeting October 26, 2026 (3:00 – 4:00 p.m.) • Next NEIWDB/CEO Joint Quarterly Meeting October 29, 2026 (10:00 a.m.-12:00 p.m.) Location TBD	All	 I/D
7. **Adjournments**	Nick Anderson	I/D/A
Motion by Corey Eberling, **second** by Michelle Weidner? to adjourn the meeting. **Ayes:** All. **Motion carried.** **Meeting adjourned at 3:23 p.m.**		

Minutes by Johnna Forbes, Board Consultant